ST PAUL'S CONVENT SCHOOL
PARENT-TEACHER ASSOCIATION

140 Leighton Road, Causeway Bay, Hong Kong
Website: http://spcspta.org

Advisor
Sr. Margaret WONG (Principal)

Chairperson
Mrs. Jennifer LAM

Vice-chairpersons
Dr. Tony Cheong
Mrs. Lydia KO (Vice Principal)

Minutes of the 19th Annual General Meeting in 2025/2026
St. Paul's Convent School Parent-Teacher Association

Date: 25th October, 2025 (Saturday)
Time: 2:30 p.m. – 4:30 p.m.
Venue: SPCS Room G7
Attendance:

Ex-officio Members of PTA:
Mrs. Lydia KO, Mrs Catherine Li, Mr. T. K. YAM, Ms. Irene LUK

Ordinary Members of PTA:
Ms. Jennifer LAM, Ms. Annette LAU, Ms. Karen LAW, Dr. Anne CHANG, Dr. Tony CHEONG, Ms. Carey TSUI, Dr. Joanne Chow OWYANG, Ms. May HO, Ms Bonnie CHAN, Dr. Bryan WONG; Ms. Grace LAM, Ms. Frances NG,

Co-opt Member of PTA:
Ms. Faith CHOI, Mr. Leroy LAM.

Honorary Legal Advisor
Ms. Gigi MAK

70 members

Guests:
Ms. Joanna TONG
Ms. Susanna CHOY (Guest Speaker)

Absent with apologies: Rev. Sister Margaret WONG, School Principal/PTA Advisor

ST PAUL'S CONVENT SCHOOL
PARENT-TEACHER ASSOCIATION

140 Leighton Road, Causeway Bay, Hong Kong
Website: http://spcspta.org

Advisor
Sr. Margaret WONG (Principal)

Chairperson
Mrs. Jennifer LAM

Vice-chairpersons
Dr. Tony Cheong
Mrs. Lydia KO (Vice Principal)

Minutes of the 19th Annual General Meeting in 2025/2026
St. Paul's Convent School Parent-Teacher Association

Date: 25th October, 2025 (Saturday)
Time: 2:30 p.m. – 4:30 p.m.
Venue: SPCS Room G7
Attendance:

Ex-officio Members of PTA:
Mrs. Lydia KO, Mrs Catherine Li, Mr. T. K. YAM, Ms. Irene LUK

Ordinary Members of PTA:
Ms. Jennifer LAM, Ms. Annette LAU, Ms. Karen LAW, Dr. Anne CHANG, Dr. Tony CHEONG, Ms. Carey TSUI, Dr. Joanne Chow OWYANG, Ms. May HO, Ms Bonnie CHAN, Dr. Bryan WONG; Ms. Grace LAM, Ms. Frances NG,

Co-opt Member of PTA:
Ms. Faith CHOI, Mr. Leroy LAM.

Honorary Legal Advisor
Ms. Gigi MAK

70 members

Guests:
Ms. Joanna TONG
Ms. Susanna CHOY (Guest Speaker)

Absent with apologies: Rev. Sister Margaret WONG, School Principal/PTA Advisor

(I) **Welcome Speech by MC**

The two MCs, Ms. Karen LAW and Mr. Leroy LAM started the meeting and welcomed the School's Ex-officio members, Honorary members and all members to the AGM.

(II) **Confirmation of the Minutes of the 18th AGM**

The MC reminded the members that a copy of the minutes of the 18th AGM, the Chairman's Report and the Treasurer's Report for 2023/2024 have been uploaded to the PTA website for members' information and were also sent via email to those who confirmed attendance at the AGM for members' perusal.

(III) As no amendment was proposed, the minutes of the 18th AGM held on 26th October, 2024, motioned by Ms. Vicky LAW, parent of Annabella MUI (F4T), and seconded by Ms. Carmen LI, parent of Lauren WONG (F3L), were carried.

A copy of the minutes is attached at **Annex A**.

(IV) **Annual Report from PTA Chairperson**

Chairperson Ms. Jennifer LAM summarized the activities organized by the PTA in 2024/2025. She thanked the Executive Committee, Parent Volunteers and the School for their commitment, advice and support for the SPCS PTA in the past year. She urged the members to actively participate in the events to be held by the PTA in the forthcoming year.

The report, motioned by Ms Schumann TANG, parent of Marie TJEN (F2L), and seconded by Ms Valerie LAU parent of Carolyn LAU (F2L), was carried.

A copy of the full report is attached at **Annex B**.

(V) **Report from PTA Treasurer**

Treasurer Dr. Anne Chang reported that the financial status of the PTA was robust and sound. As at 31st August, 2025, the total Membership fees amounted to HKD113,200.00 and the 170th Anniversary Fund Raising Campaign amounted to HKD830,708.00, from which PTA will donate HKD500,000.00 to St. Paul's Convent School as part of the construction of MakerSpace (in celebration of 170th Anniversary). This would bring forward an accumulated surplus of HKD484,408.17 to the coming financial year 2025 to 2026.
Motioned by Ms. Jacinta HUI, parent of Claire DMELLO (F2A), and seconded by Ms. Grace LAM, parent of Tanith LAU (F3T), the Report was carried.

The salient points of the Treasurer's Report were briefly presented to the members. A copy of the Auditors' Report and the Financial Statements audited by Lee, Sek, Chiu & Hui, Certified Public Accountants Hong Kong is attached at **Annex C**.

(VI) **Confirmation of Appointment of Auditor and Honorary Legal Advisor in 2024/25**

The MCs announced that Lee, Sek, Chiu & Hui, Certified Public Accountants will continue to serve the PTA as the Auditor for 2025/2026. Motioned by Mr. Tony CHEONG, parent of Sum Yu CHEONG (F5T), and seconded by Ms. Judy CHU, parent of Nicole YEUNG (F4A), the appointment was carried.

The MCs announced that Miss Gigi MAK will continue to serve the PTA as the Honorary Legal Advisor for 2025/2026. Motioned Ms Ellice LEUNG, parent of Ellie WONG (F2L), and seconded by Ms Jessica GUO, parent of Kelly Guo (F2P), the appointment was carried.

(VII) **Introduction of Executive Committee 2025/2026 and Self-Introduction of New ExCo Members**

The MCs introduced the executive committee members: Ms. Jennifer LAM, Ms. May HO, Dr. Tony CHEONG, Dr. Anne CHANG, Ms. Frances NG, Ms. Grace LAM and Ms. Karen LAW, whose duties will be extended as PTA ExCO for the 2025–2026 academic year. Dr. Bryan WONG and Dr. Joanne CHOW were re-elected to the PTA ExCo 2025/2026. Three parent members, Mr. Leroy LAM, Mrs. Faith CHOI and Ms. Valerie LAU, were nominated for the PTA ExCo 2025/2026. As the total number of parents running for PTA ExCo in 2025/2026 fell short of the maximum positions in the PTA ExCo, the MCs announced that no election was required. All nominated members would automatically become PTA ExCo members for 2025/2026.

The Meeting confirmed the new members of the Executive Committee, motioned by Ms. Bernadette LOK, parent of Rita LUK (F6T) and seconded by Ms. Joanne CHOW, parent of Ines OWYANG (F6S).

(VIII) **Speech by Guest Speaker**

Our guest speaker, Ms. CHOY Shan Shan, Susanna, provided a talk on "Her world—do you understand? Interpreting the inner world and stress of adolescent daughters" - Through understanding the science behind our daughters' behaviour, we can crack the codes behind their emotional changes, social media, and academic pressure, and explore how to resolve conflicts, build connections, and guide and support their needs.

A Certificate of Appreciation was presented to Ms. Susanna Choy.

(IX) **Certificates of Appreciation and Handover to the new PTA ExCo members in 2024/2025**

In acknowledgement of their contribution and commitment to the PTA, Vice-Principal Mrs. Lydia KO presented Certificates of Appreciation to 2024/2025 ExCo and Co-opt members and announced the new ExCo members for 2025/2026.

(X) New PTA ExCo members

Chairperson:	Ms. Jennifer LAM
Vice Chairpersons:	Dr. Tony CHEONG
	Mrs. Lydia KO (Ex-officio)
Treasurers:	Ms. Faith CHOI
	Mr. T. K. YAM (Ex-officio)
Secretaries:	Dr. Anne CHANG
	Mrs. Catherine LI (Ex-officio)
General Officers:	Mrs. Irene LUK (Ex-officio)
	Ms. Frances NG
	Ms. Grace LAM
	Ms. May HO
	Ms. Karen LAW
	Dr. Joanne CHOW OWYANG
	Mr. Leroy LAM
	Dr. Bryan WONG

New Chairperson Ms. Jennifer LAM was invited by Mrs. Lydia KO to deliver a welcome speech.

To mark the occasion, a group photo was taken in Room G7.

(XI) **Close of the Meeting**

The 9th Annual General Meeting closed at 4:30 p.m. on the same day.

Prepared by: _____
Dr. Anne CHANG
(Secretary)

Confirmed by: _____
Ms. Jennifer LAM
(Chairperson)

Attachments:

The 18th AGM Minutes	Annex A
Chairman's Report 2024/25	Annex B
Treasurer's Report 2024/25	Annex C