



**ST PAUL'S CONVENT SCHOOL  
PARENT-TEACHER ASSOCIATION**

140 Leighton Road, Causeway Bay, HONG KONG SAR.  
Website: <http://spspta.org>

Advisor  
Sr. Margaret WONG (Principal)

Chairperson  
Mrs. May HAU

Vice Chairpersons  
Ms. Jennifer LAM  
Mrs. Lydia KO (Vice Principal)

**Minutes of the 16<sup>th</sup> Annual General Meeting in 2022/23**  
**St. Paul's Convent School Parent-Teacher Association**

**Date:** 15<sup>th</sup> October 2022 (Saturday)  
**Time:** 2:00 p.m. – 4:30 p.m.  
**Venue:** SPCS Campus G7  
**Attendance:** School Principal / PTA Advisor:  
Rev. Sister Margaret WONG

Ex-officio Members of PTA:

Mrs. Lydia KO, Mrs. Catherine LI, Mr. T. K. YAM, Ms. Irene LUK

Ordinary Members of PTA:

Mrs. Zoie CHOW, Ms. Annette LAU, Ms. Joanna LAM, Mrs. May HAU, Ms. Candy LUK, Ms. Athena CHONG, Dr. Bryan WONG, Ms. Carey TSUI, Dr. Joanne Chow OWYANG, Mr. Tony CHEONG, Ms. May HO, Ms. Maria HUI, Ms. Jennifer LAM

55 members

Guests:

Ms. Gigi MAK (Honorary Legal Advisor)  
Ms. Iris CHOW (Honorary Member)  
Ms. Loretta GO (Honorary Member)  
Mr. Freddie TANG (Honorary Member)  
Mr. Geoffrey CHO (Honorary Member)  
Ms. TANG Yuen Yee (Guest Speaker)

**Absent with apologies:** Ms. Bonnie CHAN, Dr. Iceman LEUNG, Mr. Andy CHEUNG

\* Due to absence of the Secretary from the meeting, the Chairperson appointed Mr. Tony CHEONG to take the minutes for the 16<sup>th</sup> Annual General Meeting

- (I) Welcome Speech by MC**
1. Masters of Ceremony (MC) Ms. Candy LUK and Dr. Bryan WONG started the meeting and welcomed School Ex-officio members, Honorary members and all the members to the AGM.
- (II) Confirmation of the Minutes of the 15<sup>th</sup> AGM**
2. The MC reminded the members that a copy of the minutes of the 15th AGM, the Chairman's Report, the Treasurer's Report in 21/22, the Notice of Special Resolution and Amendment of Constitution 2022 has been uploaded to the PTA website for members' information and also sent via emails to those who confirmed attendance in AGM for members' perusal.



**ST PAUL'S CONVENT SCHOOL  
PARENT-TEACHER ASSOCIATION**

140 Leighton Road, Causeway Bay, HONG KONG SAR.  
Website: <http://spscpta.org>

Advisor  
Sr. Margaret WONG (Principal)

Chairperson  
Mrs. May HAU

Vice Chairpersons  
Ms. Jennifer LAM  
Mrs. Lydia KO (Vice Principal)

- (III)  
3. As no amendment was proposed, the minutes of the 15th AGM held on 16<sup>th</sup> October 2021, motioned by Mrs. May HAU, parent of Danielle HAU (F6S), and seconded by Ms. May HO, parent of Mavis SEI (F3S), was carried.

A copy of the minutes is attached at **Annex A**.

- (VI)  
4. **Annual Report from PTA Chairperson**  
Chairperson Mrs. Zoie CHOW summarized the activities organized by the PTA in 2021/22. She thanked the Executive Committee, Parent Volunteers and the School for their commitment, advice and support for the SPCS PTA in the past year. She urged the members to actively participate in the events to be held by the PTA in the forthcoming year which Covid-19 block-out will likely be lifted. The report, motioned by Dr. Joanne Chow OWYANG, parent of Ines J. OWYANG (F3S) and seconded by Ms. Joanna LAM, parent of Joyce LI (F5S), was carried.

A copy of the full report is attached at **Annex B**.

- (V)  
5. **Report from PTA Treasurer**  
Treasurer Ms. Joanna LAM reported that the financial status of the PTA was robust and sound. As at 31<sup>st</sup> August 2022, the total Membership fee amounted to HK\$52,700.00, the Government grants and other income amounted to HK\$5,339.78. Bank Interest Income was HK\$1.6 and the Operating Expenses was HK\$53,048.36. Surplus for the year was HK\$4,993.02. Members' Fund was HK\$245,925.09 as at 1<sup>st</sup> September 2021 and it amounted to HK\$250,918.11 as at 31<sup>st</sup> August 2022. Motioned by Ms. Carey TSUI, parent of Maeva WONG (F1L) and seconded by Mr. Tony CHEONG, parent of Sum Yu CHEONG (F2T), the Report was carried.

The salient points of treasurer report were briefly presented to the members. A copy of the Auditors' Report and the Financial Statements audited by Lee, Sek, Chiu & Hui, Certified Public Accountants Hong Kong is attached at **Annex C**.

- (VI)  
6. **Confirmation of Appointment of Auditor and Honorary Legal Advisor in 2022/23**  
The MCs announced that Lee, Sek, Chiu & Hui, Certified Public Accountants will continue to serve the PTA as the Auditor for 2021/22. Motioned by Ms. Abby SHEK, parent of Bethany WONG (F2P) and seconded by Ms. Ellice LEUNG, parent of WONG Yat Hei (F5S), the appointment was carried.

The MCs announced that Miss Gigi MAK will continue to serve the PTA as the Honorary Legal Advisor for 2022/23. Motioned by Ms. Athena CHONG, parent of Cindy LEUNG (F5S) and seconded by Ms. Maria HUI, parent of Vanessa CHAN(F5P), the appointment was carried.



**(VII)**  
7.

**Report on Constitution Amendment by PTA Chairperson**

Chairperson Mrs. Zoie CHOW summarized the intention for constitution amendment and presented the Special Resolution details to all Members with Q & A Session. Motioned by Ms. Jennifer LAM, parent of Cheryl LEE (F1S) and seconded by Ms. Teresa LING, parent of Mathida CHAN (F6T), the Constitution amendment was carried for voting by the attended members in the AGM. The MCs announced the start of voting by asking the members to complete the voting forms. Members who were eligible for voting presented their votes “For” or “Against” the special resolution. The special resolution proceeded with voting result: 55 attended members, 52 “For”, 2 “Against” and 1 “invalid vote”.

The MCs announced the special resolution of the amendment of constitution was passed by the majority (more than two-thirds) of members present at the AGM.

A copy of the Notice of Special Resolution at **Annex D** and the Amendment of Constitution 2022 at **Annex E** are attached.

**(VIII)**  
8.

**Introduction of Executive Committee 2022/23 and Self-Introduction of New ExCo Members**

Ms. Athena CHONG and Ms. Candy LUK, needed to re-elect in the PTA ExCo election in 2022/23. There were 4 parent members nominated for the PTA ExCo in 2022/23, who were Mr. Tony CHEONG, Ms. May HO, Ms. Maria HUI and Ms. Jennifer LAM. As there were 4 parent members nominated for the PTA ExCo in 2022/23, which were less than the maximum positions in the PTA ExCo, the MC announced that no election was required. All nominated members would automatically become PTA ExCo members in 2022/23. Motioned by Mr. Stanley CHEUNG, parent of Felicie Marie Yolande CHEUNG (F1A) and seconded by Ms. Karen LAW, parent of PO Man Yin (F1L), the ExCo team formation was carried.

**(IX)**  
9.

**Speech by Guest Speaker**

Our guest speaker, Ms. TANG Yuen Yee (鄧苑儀女士) gave an inspiring speech titled “逆境自強，由愛開始” to parent members.

Certificates of Appreciation was given to Ms. TANG Yuen Yee.

**(X)**  
10.

**Certificates of Appreciation and Handover to the new PTA ExCo members in 2022/23**

In acknowledgement of their contribution and commitment to PTA, Principal Rev. Sister Margaret WONG presented the Certificate of Appreciation to 2021/22 ExCo and Co-opt members and announced the new ExCo members in 2022/23.



**ST PAUL'S CONVENT SCHOOL  
PARENT-TEACHER ASSOCIATION**

140 Leighton Road, Causeway Bay, HONG KONG SAR.  
Website: <http://spspta.org>

Advisor  
Sr. Margaret WONG (Principal)

Chairperson  
Mrs. May HAU

Vice Chairpersons  
Ms. Jennifer LAM  
Mrs. Lydia KO (Vice Principal)

Chairperson: Mrs. May HAU  
Vice Chairpersons: Ms. Jennifer LAM  
Mrs. Lydia KO (Ex-officio)  
Treasurers: Ms. Joanna LAM  
Mr. T. K. YAM (Ex-officio)  
Secretaries: Mr. Tony CHEONG  
Mrs. Catherine LI (Ex-officio)  
General Officers: Mrs. Irene LUK (Ex-officio)  
Ms. Bonnie CHAN  
Ms. Athena CHONG  
Mr. Maria HUI  
Ms. May HO  
Ms. Candy LUK  
Dr. Joanne CHOW OWYANG  
Ms. Carey TSUI  
Dr. Bryan WONG

New Chairperson Mrs. May HAU was invited by Rev. Sister Margaret Wong to deliver a welcome speech.

To mark the occasion, a group photo was taken in the G7.

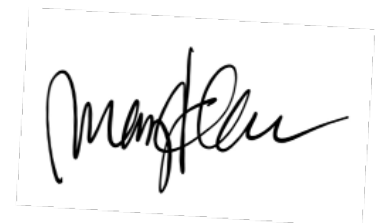
**(XI) Close of the Meeting**

11. The 16<sup>th</sup> Annual General Meeting closed at 4:30 p.m. the same day.

Prepared by:

Confirmed by:

  
\_\_\_\_\_  
Mr. Tony CHEONG  
(Secretary)



\_\_\_\_\_  
Mrs. May HAU  
(Chairperson)

Confirmed this Day of 17<sup>th</sup> December, 2022



**ST PAUL'S CONVENT SCHOOL  
PARENT-TEACHER ASSOCIATION**

---

140 Leighton Road, Causeway Bay, HONG KONG SAR.  
Website: <http://spcspta.org>

Advisor  
Sr. Margaret WONG (Principal)

Chairperson  
Mrs. May HAU

Vice Chairpersons  
Ms. Jennifer LAM  
Mrs. Lydia KO (Vice Principal)

**Attachments:**

The 15<sup>th</sup> AGM minutes

Annex A

Chairman's Report 2021/22

Annex B

Treasurer's Report 2021/22

Annex C

Notice of Special Resolution

Annex D

Amendment of Constitution 2022

Annex E