



**ST PAUL'S CONVENT SCHOOL
PARENT-TEACHER ASSOCIATION**

140 Leighton Road, Causeway Bay, HONG KONG SAR.
Website: <http://spcspta.org>

Advisor
Sr. Margaret WONG (Principal)

Chairperson
Mrs. May HAU

Vice Chairpersons
Ms. Jennifer LAM
Mrs. Lydia KO (Vice Principal)

13th October 2023

Dear Parents/Guardians,

**Invitation to 17th Annual General Meeting of
St. Paul's Convent School Parent-Teacher Association
For the Year 2023-24 (PTA Members Only)**

Welcome to be our St. Paul's Convent School Parent-Teacher Association ("SPCS PTA") 2023-24 members. You are cordially invited to attend the 17th Annual General Meeting ("AGM") of SPCS PTA at the School **on 28th October 2023 (Saturday)**. Attendance Registration will start at 2:00p.m. and the meeting will begin **at 2:30 p.m.**

We are honoured to have invited Mr. Ronald PONG, Chairman, IT Governance Committee to deliver a talk on "Information Security Awareness – Cyber Attacks and Defense for Daily Life 資訊安全意識 - 日常生活中的網絡攻擊與防禦" in the AGM. The talk will be conducted in Cantonese with PowerPoint Slide (Chi/Eng) and the outline of the seminar is attached for your reference.

If you would like to attend the AGM, please click [here](#) to fill in the online registration.

Look forward to seeing you all in the 17th AGM of SPCS PTA.

Yours sincerely,

Mrs. May HAU
Chairperson
SPCS Parent-Teacher Association
Encl.



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Agenda for the 17th AGM of SPCS PTA

Date: 28th October 2023 (Saturday)
Time: 2:30 – 4:30 p.m.
Venue: St. Paul's Convent School, Room G7

- 2:00 p.m. Registration
- 2:30 p.m. Welcome Speech By MC
- 2:33 p.m. Confirmation of Minutes of 16th AGM Meeting
- 2:35 p.m. Annual Report from Chairperson and Confirmation
- 2:45 p.m. Annual Financial Report from Treasurer and Confirmation
- 2:50 p.m. Confirmation of Appointing Auditor and Honorary Legal Advisor
- 2:53 p.m. Introduction of Executive Committee (ExCo) 2023-24 and self- introduction of re-elected/new ExCo members and Confirmation
- 3:00 p.m. Talk by Mr. Ronald Pong “Information Security Awareness – Cyber Attacks and Defense for Daily Life” 資訊安全意識 - 日常生活中的網絡攻擊與防禦
- 4:10 p.m. Presentation of certificate to the Guest Speaker & Photo taking
- 4:13 p.m. Presentation of certificate of Appreciation to Honorary Legal Advisor, PTA Exco and Co-opt 2022/23
- 4:20 p.m. Announcement of 2023-24 Executive Committee
- 4:25 p.m. Speech by 2023-24 Chairperson
- 4:30 p.m. Photo taking and Closing