



**ST PAUL'S CONVENT SCHOOL
PARENT-TEACHER ASSOCIATION**

140 Leighton Road, Causeway Bay, HONG KONG SAR.
Website: <http://spscpta.org>

Advisor
Sr. Margaret WONG (Principal)

Chairperson
Mrs. May HAU

Vice Chairpersons
Ms. Jennifer LAM
Mrs. Lydia KO (Vice Principal)

8 July 2023

Dear Parents/Guardians:



A textbook tendering exercise was held, this year only Jing Kung Book Store (Jing Kung) had replied and was selected to provide 2023-24 textbooks retailer service. Please note that parents/students can FREELY CHOOSE whether to use this ordering service from Jing Kung, or purchase books from any other bookstores/sources. If you would like to use this service, please visit Jing Kung ordering e-platform <http://jingkungorder.azurewebsites.net/Order/Home> or QR code. Online ordering service will be available from 13 July 2023 with the deadline on 19 July 2023, 23:59 for those who choose to pick up the books at school on 20 August 2023. Home delivery service will be provided by Jing Kung and delivery will start from 21 August 2023. Should you choose to make the order in person at Jing Kung or other bookstores, please DO NOT order from the e-platform.

The textbook list for 2023-24 is now available on the school website <https://www.spcs.edu.hk> and PTA website <http://spscpta.org>. For details of the arrangement and discount offered for online book ordering, please read carefully in the attached "Points to Note" and the following schedule for your reference.

Date	Time	Activity
13 July 2023	8:30 – 12:00	Textbook list distribution to new F1 students
13 July 2023	0:00	Start of online book ordering e-platform
19 July 2023	23:59	Deadline for online ordering for school pick up
20 August 2023	8:30 – 12:00	Book distribution at school (F.1, 4-6)
20 August 2023	13:00 – 16:00	Book distribution at school (F.2 & 3)
21 August 2023 onwards	N/A	Home delivery

Remarks:

- NO book return arrangement/refund or changes can be made after ordering. Outstanding books will be distributed at school once published and parents/students will be notified.
- Confirmation of the order will be sent by Jing Kung bookstore after the order placement via emails.
- Collection of books at school on 20 August 2023 - payment is made by cheque, cash or FPS/bank-in (with receipt printed), NO credit card payment will be accepted. All cheques should be made payable to "Jing Kung Book Store". Please present the SMS or Email reminder with ordering/collection number and payment record (for FPS/bank-in only) for book pick up.

Thank you for your attention.

Yours sincerely,



Mrs. May Hau
Chairperson
SPCS PTA 2022/23