



**ST PAUL'S CONVENT SCHOOL  
PARENT-TEACHER ASSOCIATION**

140 Leighton Road, Causeway Bay, Hong Kong  
<http://spspta.org>

Advisor  
Sr. Margaret WONG (Principal)

Chairperson  
Mrs. Zoie CHOW

Vice-Chairpersons  
Ms. Annette LAU  
Mrs. Lydia KO (Vice Principal)

**Minutes of the 15<sup>th</sup> Annual General Meeting in 2021/22**  
**St. Paul's Convent School Parent-Teacher Association**

- Date:** 16<sup>th</sup> October 2021 (Saturday)  
**Time:** 2:00 p.m. – 4:35p.m.  
**Venue:** Zoom , SPCS classroom 301 & 302  
**Attendance:** School Principal / PTA Advisor: Principal Sister Margaret WONG  
Ex-officio Members of PTA:  
Mrs. Lydia KO, Mrs. Catherine LI, Mr. T. K. YAM,  
Ordinary Members of PTA:  
Mr. Timothy NGAN, Mr. Geoffrey CHO, Ms. Zoie WONG (“Mrs. Zoie CHOW”),  
Ms. Athena CHONG, Dr. Iceman LEUNG, Mrs. May HAU, Ms. Candy LUK, Ms.  
Sally MO, Ms. Joanna TONG  
81 Parents  
Guests: Ms. Constance YEUNG (Guest Speaker)  
Ms. Gigi MAK (Honorary Legal Advisor)  
Ms. Dora CHENG (Honorary Member)  
Mr. Anthony CHUNG (Honorary Member)  
Mr. Johnny YEUNG (Honorary Member)  
**Absent with apologies:** Mr. Rudy MAN, Mr. Chin CHOW, Ms. Angel SUN

**(I) Welcome Speech by MC**

1. Masters of Ceremony (MC) Ms. Joanna TONG and Mr. Andy CHEUNG started the meeting and welcomed School Principal and PTA Advisor Rev. Sister Margaret WONG, our School Ex-officio members, guest speaker (Ms. Constance YEUNG) and all the members to the AGM.

**(II) Confirmation of the Minutes of the 14<sup>th</sup> AGM**

2. The MC reminded the members that a copy of the minutes of the 14th AGM, the Chairman's Report and the Treasurer's Report in 2020/21 had been uploaded to the PTA website for members' information and also sent via email to those who confirmed attendance in AGM for members' perusal.

- (III)**  
3. As no amendment was proposed, the minutes of the 14th AGM held on 21<sup>st</sup> October, 2020, motioned by Mrs. May HAU, parent of Danielle HAU (F5S), and seconded by Ms. Doris KO, parent of Ruby SHEK (F6T), was carried.

A copy of the minutes is attached at **Annex A**.

**(VI) Annual Report from PTA Chairperson and confirmation**

4. Chairperson Mr. Timothy NGAN summarized the activities organized by the PTA in 2020/21. He thanked the Executive Committee, Parent Volunteers and the School for their commitment, advice and support for the SPCS PTA in the past year. He urged the members to actively participate in the events to be held by the PTA in the forthcoming year. The report, motioned by Ms. Joanne LAM, parent of Joyce LI (F4L) and seconded by Mrs. Zoie CHOW, parent of Louise CHOW (F5T), was carried.

A copy of the full report is attached at **Annex B**.



- (V)  
5. **Report from PTA Treasurer and confirmation**  
Treasurer Mrs. Zoie CHOW reported that the financial status of the PTA was robust and sound. As at 31<sup>st</sup> August, 2021, Membership fee of HK\$52,200.00, Members' Fund was HK\$245,925.09, Bank Interest Income was HK\$1.17, Operating Expenses of HK\$17,017.20 were paid. Surplus for the year was HK\$35,183.97. Motioned by Dr. Bryan WONG, parent of Angkor WONG (F2L) and seconded by Ms. Joanne CHOW OWYANG, parent of Ines OWYANG (F2P), the report was carried.

The salient points of treasurer report were briefly presented to the members. A copy of the Auditors' Report and the Financial Statements audited by Lee, Sek, Chiu & Hui, Certified Public Accountants is attached at **Annex C**.

- (VI)  
6 **Confirmation of Appointment of Auditor and Honorary Legal Advisor in 2021/22**  
The MCs announced that Lee, Sek, Chiu & Hui, Certified Public Accountants would continue to serve the PTA as the Auditor for 2021/22. Motioned by Ms. Candy LUK, parent of Sally CHOW (F1P) and seconded by Ms. Carey TSUI, parent of Lariz WONG (F2L), the appointment was carried.

The MCs announced that Ms. Gigi MAK would continue to serve the PTA as the Honorary Legal Advisor for 2021/22. Motioned by Ms. Annette LAU, parent of Kaitlyn CHOW (F4A) and seconded by Ms. Bonnie CHAN, parent of Hazel WONG (F3S), the appointment was carried.

- (VII)  
7. **Introduction of Executive Committee 2021/22 and Self-Introduction of Re-elected/New ExCo Members**  
Mrs. May HAU, Mrs. Zoie CHOW and Mr. Andy CHEUNG needed to re-elect in the PTA ExCo election in 2021/22.

There were 7 parent members nominated for the PTA ExCo in 2021/22, they are Ms. Bonnie CHAN, Mr. Andy CHEUNG, Dr. Joanne CHOW OWYANG, Ms. Joanna LAM, Ms. Annette LAU, Ms. Carey TSUI, and Dr. Bryan WONG. As there were 7 parent members nominated for the PTA ExCo in 2021/22, which were less than the maximum positions in the PTA ExCo, the MC announced that no election was required. All nominated members would automatically become the PTA ExCo members in 2021/22.

Motioned by Ms. Maria HUI, parent of Vanessa CHAN (F4U) and seconded by Ms. May HO, parent of Mavis SEI (F2P), the ExCo team formation was carried.

- (VIII)  
8. **Speech by Guest Speaker**  
Our guest speaker, Ms. Constance YEUNG (楊錦珠女士) gave an inspiring speech titled "Marching forward hand in hand through the COVID Pandemic: How parents and young people should face the new challenges (疫』境同行，父母如何與青少年共同面對新挑戰)" to parent members.

Certificates of Appreciation to Ms. Constance YEUNG.



**(IX) The announcement of the ExCo members in 2021/22**

9.

Chairperson: Mrs. Zoie CHOW  
Vice Chairpersons: Ms. Annette LAU  
Mrs. Lydia KO (Ex-officio)  
Treasurers: Ms. Joanna LAM  
Mr. T. K. YAM (Ex-officio)  
Secretaries: Dr. Iceman LEUNG  
Mrs. Catherine LI (Ex-officio)  
General Officers: Mrs. Irene LUK (Ex-officio)  
Ms. Bonnie CHAN  
Mr. Andy CHEUNG  
Ms. Athena CHONG  
Dr. Joanne CHOW OWYANG  
Mrs. May HAU  
Ms. Candy LUK  
Ms. Carey TSUI  
Dr. Bryan WONG

Mrs. Zoie CHOW (Chairperson) delivered a welcome speech.

To mark the occasion, a group photo was taken in the 302.

**(X) Close of the Meeting**

10.

The 15<sup>th</sup> Annual General Meeting closed at 4:35 p.m. the same day.

Prepared by:

*Iceman Leung*

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Dr. Iceman LEUNG  
(Secretary)

Confirmed by:

*Zoie Chow*

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Mrs. Zoie CHOW  
(Chairperson)



The 14<sup>th</sup> AGM minutes

Annex A

Chairman's Report 2020/21

Annex B

Treasurer's Report 2020/21

Annex C