



**ST PAUL'S CONVENT SCHOOL  
PARENT-TEACHER ASSOCIATION**

140 Leighton Road, Causeway bay, Hong Kong  
Website: <http://spcspta.org>

Advisor  
Sr. Margaret WONG (Principal)

Chairperson  
Mr. Timothy NGAN

Vice Chairperson  
Mr. Geoffrey CHO  
Mrs. Lydia KO (Vice Principal)

**Minutes of the Fourteenth Annual General Meeting in 2020/21  
St. Paul's Convent School Parent-Teacher Association**

- Date:** 17<sup>th</sup> October 2020 (Saturday)  
**Time:** 2:30pm – 4:55pm  
**Venue:** Zoom and SPCS 302  
**Attendance:** School Principal / PTA Advisor: Rev. Sister Margaret WONG  
Ex-officio Members of PTA: Lydia KO, Catherine LI, Chin CHOW, T. K. YAM  
Ordinary Members of PTA: Timothy NGAN, Carman LI, Geoffrey CHO,  
Vanessa CHAN, May HAU, Iceman LEUNG, Candy LUK, Rudy MAN,  
Joanna TONG, Zoie WONG  
97 Parents (with 91 parents for voting)  
**Guests:** Ms. Sarah CHAN (Honorary Member)  
Ms. Lilian HUI (Honorary Member)  
Ms. Connie LEUNG (Honorary Member)  
Ms. Gigi MAK (Honorary Legal Advisor)  
明愛社工 李婉欣 (Guest Speaker)  
明愛社工 袁先生 (Guest Speaker)

**Absent with apologies:** NIL

- (I) Welcome Speech by MC**  
1. Master of Ceremony (MC) Ms. Carman LI started the meeting and welcomed School Ex-officio members, guest speakers, and all the members to the AGM.
- (II) Confirmation of the Minutes of the 13<sup>th</sup> AGM**  
2. The MC reminded the members that a copy of the minutes of the 13th AGM, the Chairperson's Report and the Treasurer's Report in 2019/20 were uploaded to the PTA website for members' information and also sent via email to those who confirmed attendance in AGM for members' perusal.
- (III)**  
3. As no amendment was proposed, the minutes of the 13th AGM held on 19<sup>th</sup> October, 2019, motioned by Mrs. May HAU, parent of Danielle HAU (F4S), and seconded by Ms. Angel SUN, parent of Cherry MAN (F2T), was carried.

A copy of the minutes is attached at **Annex A**.



**(IV) Annual Report from PTA Chairperson and Confirmation**

4. Chairperson Mr. Timothy NGAN summarized the activities organized by the PTA in 2019/20. He thanked the Executive Committee, Parent Volunteers and the School for their commitment, advice and support to the SPCS PTA in the past year. He urged the members to actively participate in the events to be held by the PTA in the forthcoming year.

The report, motioned by Ms. Candy LUK, parent of Pricilla CHOW (F4S) and seconded by Ms. Sally MO, parent of Sophie LEE (F2P), was carried.

A copy of the full report is attached at **Annex B**.

**(V) Report from PTA Treasurer and Confirmation**

5. Treasurer Ms. Zoie WONG reported that the financial status of the PTA was robust and sound. As at 31<sup>st</sup> August, 2020, Members' Fund was HK\$210,741.12. Membership fee of HK\$52,200.00, Government Grants and Other Income of HK\$5,114.92 were received during the year. Operating Expenses of HK\$16,227.20 were paid. Surplus for the year was HK\$41,087.72. Motioned by Ms. Joanna TONG, parent of Bettina YEUNG (F2P) and seconded by Ms. Louiza CHU, parent of Trixy MO (F2L), the report was carried.

The salient points of treasurer report were briefly presented to the members. A copy of the Auditors' Report and the Financial Statements audited by Lee, Sek, Chiu & Hui, Certified Public Accountants is attached at **Annex C**.

**(VI) Confirmation of Appointing Auditor and Honorary Legal Advisor in 2020/21**

6. The MC announced that Lee, Sek, Chiu & Hui, Certified Public Accountants would continue to serve the PTA as the Auditor for 2020/21. Motioned by Ms. Joanna LAM, parent of Joyce LI (F3L) and seconded by Ms. Vivian TAM, parent of Avis YEUNG (F4P), the appointment was carried.

The MC announced that Ms. Gigi MAK would continue to serve the PTA as the Honorary Legal Advisor for 2020/21. Motioned by Ms. Athena CHONG, parent of Cindy LEUNG (F3U) and seconded by Ms. Maria HUI, parent of Vanessa CHAN (F3U), the appointment was carried.



**(VII) Introduction of Executive Committee 2020/21 and Self-Introduction of Re-elected/New ExCo Members**

7. Mrs. May HAU, Ms. Carman LI, Mr. Rudy MAN, Mr. Timothy NGAN, Ms. Joanna TONG, and Ms. Zoie WONG continued to serve their 2<sup>nd</sup> year of current term. Mr. Geoffrey CHO, Dr. Iceman LEUNG and Ms. Candy LUK needed to re-elect in the PTA ExCo election in 2020/21. There were 3 parent members nominated for the PTA ExCo in 2020/21 who were Ms. Athena CHONG, Ms. Sally MO, and Ms. Angel SUN. As there were 3 parent members nominated for the PTA ExCo in 2020/21, which were less than the maximum positions in the PTA ExCo, the MC announced that no election was required.

All nominated members would automatically become the PTA ExCo members in 2020/21. Motioned by Ms. Phebe CHEUNG, parent of Zoe CHAN (F4T) and seconded by Ms. Zoie WONG, parent of Louise CHOW (F4P), the ExCo team formation was carried.

**(VIII) Speech by Guest Speakers**

8. Our guest speakers : 明愛社工李婉欣 and 袁先生 from Caritas Jockey Club 'Life Coaching' Community Support Network ("明愛賽馬會「家·友·導航」社區伙伴計劃") gave an encouraging, interactive and inspiring talk focusing on positive education titled "『學海無「捱」』- 正向教育家長講座" to parent members.

**(IX) The announcement of the Executive Committee in 2020/21 by Mr. Timothy NGAN:**

Chairperson:	Mr. Timothy NGAN
Vice Chairpersons:	Ms. Carman LI Mrs. Lydia KO (Ex-officio)
Treasurers:	Ms. Zoie WONG Mr. T. K. YAM (Ex-officio)
Secretaries:	Mr. Geoffrey CHO Mrs. Catherine LI (Ex-officio)
General Officers:	Mr. Chin CHOW (Ex-officio) Ms. Athena CHONG Mrs. May HAU Dr Iceman LEUNG Ms. Candy LUK Mr. Rudy MAN Ms. Sally MO Ms. Angel SUN



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Ms. Joanna TONG

Mr. Timothy NGAN, as New Chairperson, delivered a welcome speech.

To mark the occasion, a group photo was taken in 302.

**(X) Close of the Meeting**

10. The 14<sup>th</sup> Annual General Meeting closed at 4:55 pm the same day.

Prepared by:

\_\_\_\_\_  
**Geoffrey CHO**  
(Vice-Chairperson  
cum Secretary)

Confirmed by:

\_\_\_\_\_  
**Timothy NGAN**  
(Chairperson)

Confirmed this Day of 30<sup>th</sup> September, 2021



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The 13<sup>th</sup> AGM minutes

**Annex A**

Chairperson's Report 2019/20

**Annex B**

Treasurer's Report 2019/20

**Annex C**