



Minutes of the Eleventh Annual General Meeting in 2017/18
St. Paul's Convent School Parent-Teacher Association

Date: 21st October 2017 (Saturday)
Time: 2:00 p.m. – 5:00pm
Venue: SPCS School Hall
Attendance: School Principal / PTA Advisor: Sister Margaret WONG
Ex-officio Members of PTA: Lydia KO, Angela FONG,
Magdalene ARRIAGA, Chin CHOW, Y K YAM

Ordinary Members of PTA: Iceman LEUNG, Sarah CHAN, Jenny WU,
Johnny YEUNG, Anthony CHUNG,
Freddie TANG, Dora CHENG, Oriana LEUNG

79 parents

Guests: Ms. Gigi MAK (Honorary Legal Advisor)
Mrs. Lilian HUI and Ms. Betty CHU (Ex-PTA
Chairladies)
Ms. Oi Lam TANG (Guest Speaker).

Absent with apologies: Ms. Lorna WONG, Mabel LEUNG

(I) Welcome Speech by MC

1. Master of Ceremony (MC) Mr. Iceman LEUNG started the meeting and welcomed School Principal and PTA Advisor Rev. Sister Margaret WONG, our honorable legal advisor Ms. Gigi MAK, guest speaker Ms. Oi Lam TANG and all the members to the AGM.

(II) Confirmation of the Minutes of the last AGM

2. The MC reminded the members that a copy of the minutes of the 10th AGM, the Chairman's Report and the audited Financial Report for 2016/17 had been uploaded to the PTA website for members' information and the hard copies were posted on the display board at the back of the school hall for members' perusal.

(III) 3. As no amendment was proposed, the minutes of the 10th AGM held on 22nd October, 2016, motioned by Mr. Rudy MAN, parent of Yeuk Lam MAN (F1U), and seconded by Mr. Geoffrey CHO, parent of Charmaine CHO (F1A), was carried.

A copy of the minute is attached at **Annex A**.

(VI) Annual Report from PTA Chairperson

4. Vice Chairperson Mr. Iceman LEUNG summarized the activities organized by the



PTA in 2016/17. He thanked the Executive Committee, Parent Volunteers and the School for their commitment, advice and support for the SPCS PTA in the past year. He urged the members to actively participate in the events to be held by the PTA in the forthcoming year. The report, motioned by Ms. Connie LEUNG, parent of Constance LEE (F6T) and seconded by Mr. MOK, parent of Odile MOK (F5S) was carried.

A copy of the full report is attached at **Annex B**.

(V) Report from PTA Treasurer

5. Treasurer Mr. Anthony CHUNG reported that the financial status of the PTA was robust and sound. As at 31 August 2017 the deficit for the year was HK\$ 17,970.18, Cash at Banks and in hand was HK\$ 3,259,681.75, Accounts payable and accrual was HK\$ 3,123,068.28, Members' Fund was HK \$ 136,613.47. Motioned by Ms. May HAU, parent of Daniella HAU (F1P) and seconded by Ms. Amy TAI, parent of Sherleen TAI (F3P), the report was carried.

The salient points of treasurer report were briefly presented to the members. A copy of the Auditors' Report and Financial Statements audited by Lee, Sek, Chiu & Hui, Certified Public Accountants, is attached at **Annex C**.

(VI) Appointment of Auditor and Honorary Legal Advisor in 2017/18

6 The MC announced that Miss Gigi MAK would continue to serve the PTA as the Honorary Legal Advisor for 2017/18. Motioned by Ms. Pinky KO, parent of Kylie NG (F4T) and seconded by Ms. Wendy NGAI, parent of Victoria LEUNG (2U), the appointment was carried.

The MC announced that Lee, Sek, Chiu & Hui, Certified Public Accountants would continue to serve the PTA as the Auditor for 2017/18. Motioned by Ms. Cynthia LAU, parent of Anson TO (F3S) and seconded by Ms. Amy CHUI, parent of Clarinda LI (F2A), the appointment was carried.

(VII) Formation of 2017/18 PTA ExCo

7. Per PTA Constitution amended in 2014/15, there are 4 parent members bearing a 2-year term who would continue their service in 2017/18, they are Ms. Dora CHENG, Ms. Oriana LEUNG, Mr. Iceman LEUNG and Mr. Anthony CHUNG. Ms. Jenny WU, Mr. Freddie TANG and Mr. Johnny YEUNG needed to be re-elected in the PTA ExCo election in 2017/18. There were 5 parent members nominated for the PTA ExCo in 2017/18, they are Loretta GO, Timothy NGAN, Vanessa CHAN, Rudy MAN and May HAU. As there were only 5 parent members nominated for the PTA ExCo in 2017/18, which was less than the maximum



positions in the PTA ExCo, the MC announced that no election was required. All nominated members would automatically become the PTA ExCo members in 2017/18. Motioned by Mr. Ricky WONG, parent of Hei Tung WONG (F2U) and seconded by Ms. Lee Wooi KHOR, parent of Isabelle Tan (F2L), the ExCo team formation was carried.

(VIII) Speech by Special Speaker Ms. Oi Lam TANG

8. Our guest speaker, M. Oi Lam TANG gave an inspiring speech titled “香港文化下年輕人需要的教育環境” to parent members.

(IX) Letters of Appreciation and Handover to the new PTA ExCo

9. In acknowledgement of the contribution and commitment of 2016-2017 PTA, Principal Sister Margaret presented the Certificates of Appreciation to the PTA ExCo members, Co-opt members and Honorary Legal Advisor:

Followed was the announcement of the ExCo members in 2017-2018 by Rev. Sister Margaret Wong:

Chairman:	Dr. Iceman LEUNG
Vice Chairpersons:	Ms. Vanessa CHAN Mrs. L KO (Ex-officio)
Treasurers:	Ms. Loretta GO Mr. T K YAM (Ex-officio)
Secretaries:	Mrs. Oriana LEUNG Mrs. Angela FONG (Ex-officio)
General Officers:	Mr. Anthony CHUNG Ms. Dora CHENG Mr. Freddie TANG Ms. Jenny WU Mr. Johnny YEUNG Mrs. May HAU Mr. Rudy MAN Mr. Timothy NGAN Mr. Chin CHOW (Ex-officio)

The MC also announced that the co-opt members Mrs. Magdalene Arriaga, Ms. Joanna CHIU, Ms. Amy KWAN, Mrs. Mabel LO, Ms. Pinky KO, Ms. Helen MIU, Ms. Candy LUK, Ms. Phebe CHEUNG, Ms. Wendy NGAI and Mr. Geoffrey CHO would join in office.

To mark the occasion, a group photo was taken on the school stage.



**ST PAUL'S CONVENT SCHOOL
PARENT-TEACHER ASSOCIATION**

140 Leighton Road, Causeway bay, Hong Kong
Website: <http://spcspta.org>

Advisor
Sr. Margaret WONG (Principal)

Chairperson
Dr. Iceman LEUNG

Vice chairperson
Ms. Vanessa CHAN
Mrs. Lydia KO

- (X) **Close of the Meeting**
10. The Annual General Meeting closed at 5 p.m. the same day.

Prepared by:

Oriana LEUNG
(Secretary)

Confirmed by:

Iceman LEUNG
(Chairman)

Confirmed this Day of Nov 7, 2017



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Chairperson
Dr. Iceman LEUNG

Vice-chairpersons
Ms. Vanessa CHAN
Mrs. Lydia KO (Vice Principal)

The 11 TH AGM meeting minutes	<u>Annex A</u>
Chairman's 2016/17 Annual Report	<u>Annex B</u>
Treasurer's 2016/17 Annual Report	<u>Annex C</u>